

Town of Litchfield
Select Board
Feb. 25, 2019
Final Meeting Minutes

1.0 Convened at 6:30 PM; Pledge to Flag; Selectmen: Gary Parker, Chairman , Rayna Leibowitz, Mark Russell; **Staff:** Trudy Lamoreau, Town Manager; Stan Labbe, Fire Chief; Larry Nadeau, Road Comm.; Bruce Slattery, EMA Director; Road Advisory Committee Members: Lindsay Nelson, Tamas Szepsy; Dian White, Conservation Comm.; John Upham, FOAA Officer; Dave Blocher, Budget Comm; Lezley Sturdevant, Town Office staff **and Guests Present** per the sign-in sheet.

2.0 Minutes of January 28, 2019, Meeting for final approval. A motion to accept the minutes of Jan. 28 as drafted was made by Mark Russell, seconded by Rayna Leibowitz and voted 3 - 0.

Minutes of February 11, 2019, Meeting for final approval. A motion to accept the minutes of Feb. 11 as drafted was made by Mark Russell, seconded by Rayna Leibowitz and voted 3 - 0.

3.0 Reports and Correspondence:

3.1 Town Manager: A. Trudy advised the Budget Review (Item 5.6) would be limited as several requests had not yet been received.

B. The Assessing Agents are still out in the field but making progress.

C. At the request of a resident, Trudy has contacted the Town of Gorham and they are sending her their policy on Senior Discounts for property taxes.

D. FEMA- An additional \$2,000 is expected. It will go into the FEMA Reserve Account.

E. Mary Jo Mason home inspection expected 3/11/19 by a professional home inspector and the attorneys for the town and home owner. A recommendation will come to the Select Board. The Fire Dept will not participate in the inspection at the request of the homeowner.

F. Doug Caton property - we are waiting for a court hearing date.

3.2 Code Enforcement Officer/Plumbing Inspector - (absent)

3.3 Road Commissioner -A. Winter has not quit. Responded to storm #23 of plowable snow.

B. Have had small and medium maintenance issues.

C. Morale is decent.

3.4 Fire & Rescue - A. Chief Labbe had no report.

3.5 Emergency Management - A. Snow stops are being considered to prevent heavy snow from falling off the fire station roof onto the generator.

B. Dispatching - Cliff Wells will make stations available to enable IMC system use at the RCC in Augusta. Gardiner offered to pay an additional \$185,000 for 3 years to help defray some of the costs to other towns.

3.6 Assessing Agent - See 3.1. B. above.

3.7 Transfer Station - A. (Absent) Trudy advised Bryan had reported things are going well with no complaints.

3.8 Other Town Committees - The Budget Committee - A. suggested exploring the issue of Spectrum Franchise Fees. Rep. Kent Ackley advised the FCC is changing rules nation-wide.

B. Reserve Account for the Conservation Comm. - They held discussion and feel a Reserve Account helps to encourage savings. Some conditions should be incorporated so the Select Board has the final decision on use.

4.0 Agenda Adjustments

5.0 Scheduled Business

5.1 CEO Contract Approval Postponed in Steve's absence

5.2 Paving Bids 2019 Approval - After consideration of bids opened at the last meeting, a motion was made to offer bid approval to All States Paving by Mark Russell, seconded by Rayna Leibowitz and voted 3 - 0.

5.3 Gravel & Trucking Bids - Gravel Bid Opening @7:30 PM - Bids were opened

L. R. Nadeau, Inc., Litchfield

Type B Gravel \$18.00/yd delivered, \$13.00/yd loaded

Type D Gravel \$17.00/yd delivered, \$12.00/yd loaded

No other bids were received. A motion was made to accept the bids for Type B and D Gravel from L. R. Nadeau, Inc by Mark Russell, seconded by Rayna Leibowitz and voted 3 - 0.

Trucking bids were opened

L. R. Nadeau, Inc., Litchfield

12-14 yard \$70/hr with 4 trucks available

20 + yard \$90/hr with 1 available

35 ton \$125/hr with 1 available

Low \$200 Min. Round trip to pit - 60-70 minutes

Dale Cook Excavation, Litchfield

12 - 13 yard \$62.50 with 1 available

Discussion was held regarding how trucking was used and needed. A motion was made to reject all trucking bids and allow the Road Commissioner to hire trucking as needed by Mark Russell, seconded by Rayna Leibowitz and voted 3 - 0.

5.4 Peak Partners LLC (The Meadows Golf Club) Liquor License Public Hearing 7:45 PM A Public Hearing was held commencing at 7:49 PM regarding the Liquor License for the Meadows Golf Club. There was no testimony offered. The Hearing closed at 7:56 PM. A motion was made to approve the license by Rayna Leibowitz, seconded by Gary Parker and voted 2 - 0 - 1.

5.5 PW Radio Communications Repeater Issues - Bruce Slattery advised that Phil of RCM Communications would be willing to meet for a work session with Stan, Larry, Bruce and the Select Board on Wednesday, 3/6/19 at 1:00 PM at the Town Office with 3/13 identified as a back up date. Posting of the workshop will be required.

5.6 Budget Review - Department heads will be invited to attend the meetings involving their budgets.

6.0 Unscheduled Business

7.0 Legal

8.0 Appointments and Resignations

9.0 Warrants

9.1 Town Voucher # 16 for \$40,490.70 A motion to approve was made by Mark Russell, seconded by Rayna Leibowitz and voted 3- 0.

9.2 Town Payroll #17 for \$15,879.77 A motion to approve was made by Mark Russell, seconded by Rayna Leibowitz and voted 3 - 0.

10.0 Other Business

10.1 Rep. Kent Ackley advised there are 2100 bills this session. He's on the Veterans and Local Affairs Committee. It handles Veterans issues, gambling, elections and liquor topics. He briefly discussed the CMP storm response, corridor issue and billing problems. The Governor's budget on first cut has no tax increases. The MDOT Work Plan is just out and more information on it will be provided later.

10.2 Rayna Leibowitz provided an update regarding the opening of the Food Bank at 491 Richmond Road last Wednesday. Open hours will be Wednesdays, 5:00 - 6:00 PM and Thursdays from 10:00 AM to Noon.

11.0 Selectmen/Public Discussion/Communication

11.1 Chairman Parker requested changing the Select Board meetings Agenda development to Tuesdays so adjustments can be made. Also identifying it to be the Draft Agenda and the final one to be the Final Agenda distributed to the Board at the meetings.

11.2 Town Meeting - Discussion was held regarding setting the date for the Town Meeting in June. A motion was made to hold the Town meeting commencing with municipal elections on June 11 (8:00 AM) and the balance of the Town Meeting on June 15 (10:00 AM) by Mark Russell, seconded by Rayna Leibowitz and voted 3 - 0.

11.3 Town Office Renovations - Status? Trudy advised the option of an addition to the Fire Station is being considered.

11.4 The Future Agenda Items were reviewed and changes made as appropriate.

12.0 Future Agenda Item

12.1 Feedback on Selectman's Handbook

12.2 IT Management Project

12.3 Gustin Rd and Old Mill Rd Bridges (Inspection in October)

12.4 Gustin Road - Winter maintenance (after May 1)

12.5 Shoreland Zoning, Land Use Ordinance Consistency Efforts

12.6 PW Radio Communications Repeater Issues

12.7 Poverty Abatement (3/11)

12.8 Winter Sand Policy (3/11)

12.9 Doug Caton - Consent Agreement

12.10 High Visibility Clothing Policy (3/11)

12.11 Senior Discounts for property taxes

12.12 Town Office Renovations

12.13 Spectrum Franchise Fees.

13.0 Meeting adjourned at 8:52 PM.

Respectfully Submitted:
Rayna Leibowitz