

**Town of Litchfield
Selectboard Meeting Minutes
December 18, 2023**

**** Due to the severity of the pre-Christmas storm this was an shortened meeting for the safety of all involved. ****

1.0 Convenes 6:30 P.M.; Pledge to Flag; Selectmen and Town Manager present.

Selectmen: Gary Parker, Chairman; Clarence Gowell III (identified as Rick in these minutes) (absent); Scott Weeks.

Staff: Kelly Weissenfels, Town Manager; **(ALL OTHERS NOT REQUIRED TO ATTEND FOR THEIR SAFETY OR JOB RESPONSIBILITIES)** Michael Sherman, Fire Chief; Larry Nadeau, Road Comm.; John Upham, Transfer Station Manager; Tom Wood, Chm., Elton Wade, Budget Comm.; Steve Ochmanski, Code Enforcement Officer.

2.0 Minutes of Nov 27, 2023; Dec 5, 2023

Tabled until the next meeting, so everyone can be present and have had a chance to read through them.

3.0 Reports and Correspondence

3.1 Town Manager - nothing critical to report

3.2 Code Officer/Plumbing Inspector - nothing critical to report

3.3 Road Commissioner - nothing critical to report. The Road crew had been busy all day with all the trees/limbs down. Taking care of the ones they could then had since moved on to the areas that needed attention due to flooding.

3.4 Fire & Rescue - The department had a full crew today since volunteer members had the day off from their day jobs. They had 30 calls during the day, with more expected. The crew has been very busy out helping the town and the Road Crew deal with the trees and limbs down.

Gary noted everyone had and continues to do a great job from what he saw out in his travels.

3.5 Emergency Mgmt. - Will be getting together tomorrow to discuss if there is a need to open the shelter. Temperatures appear to be above average during the next few days, but the team will be keeping a close eye on things as well as monitoring power restoration in town. The shelter will be open if needed.

3.6 Assessing Agent - nothing critical to report

3.7 Transfer Station - nothing critical to report

3.8 Other Town Committees - nothing critical to report

4.0 Scheduled Business - If no notes the topic will be discussed at the next meeting.

4.1 Precedence of living at 2 Labbe Lane – Steve Ochmanski

4.2 Create Transfer Station Relocation Committee - As previously discussed the Selectboard has committed to forming a Transfer Station Relocation Committee.

There was a motion made by Scott Weeks to create an ad hoc Transfer Station Relocation Committee.

Gary 2nd, Vote 2-0.

4.3 Transfer station fee increases

4.4 RSU4 Consolidation Committee Select Board Proxy - Tom Wood has volunteered to serve as proxy for the RSU4 Consolidation Committee. Gary thinks he will be a good fit, he doesn't believe Rick will have an issue with the appointment.

There was a motion made by Scott Weeks to allow Tom Wood to be the proxy for the Litchfield Select Board for the RSU4 Consolidation Committee. Gary 2nd, Vote 2-0.

4.5 Purgatory Dam Streambed Environmental Samples

4.6 Approve/Sign Town Manager Contract

4.7 Abatement – Roberta Snyder R03-0036 \$310.50 - There was a structure on the property that was assessed to the neighbor. The two abatements and two supplementals are the corrections for that oversight.

There was a motion made by Scott Weeks to approve the abatement for Roberta Snyder on lot R03-0036 in the amount of \$310.50. Gary 2nd, Vote 2-0.

4.8 Abatement – Stacy Randall R03-036C \$1803.60

There was a motion made by Scott Weeks to approve the abatement for Stacy Randall on lot R03-036C in the amount of \$1803.60. Gary 2nd, Vote 2-0.

4.9 Supplemental – Stacy Randall R03-036 \$310.50

There was a motion made by Scott Weeks to approve the supplemental for Stacy Randall on lot R03-036 in the amount of \$310.50. Gary 2nd, Vote 2-0.

4.10 Supplemental – Roberta Snyder R03-36C \$1466.10

There was a motion made by Scott Weeks to approve the supplemental for Roberta Snyder on lot R03-36C in the amount of \$1466.10. Gary 2nd, Vote 2-0.

4.11 Abatement – Anita Clearfield & Geoffrey Leight R03-116 \$526.50

There was a motion made by Scott Weeks to approve the abatement for Anita Clearfield & Geoffrey Leight on lot R03-116 in the amount of \$526.50. Gary 2nd, Vote 2-0.

4.12 Abatement – Ralph Sawyer & Stanley Sawyer R02-068 \$152.55

There was a motion made by Scott Weeks to approve the abatement for Ralph Sawyer & Stanley Sawyer on lot R02-068 in the amount of \$152.55. Gary 2nd, Vote 2-0.

4.13 Supplemental – Mckalla Pulk R02-075B-01 \$152.55

There was a motion made by Scott Weeks to approve the supplemental for Mckalla Pulk on lot R02-075B-01 in the amount of \$152.55. Gary 2nd, Vote 2-0.

5.0 Unscheduled Business

5.1 Gary wanted an update about the stream culvert on Dennis Hill Road near Rte 126. Kelly noted that Calderwood had been out to visit the site last week and they are working on a package now. Kelly will get more information to the Select Board once he has it. The question is whether or not the area can be fixed with a culvert or will it need a bridge.

6.0 Appointments/Resignations

6.1 Resignation – Mike Sherman – Ad Hoc RSU4 Withdrawal Investigation Committee

There was a motion made by Scott Weeks to accept Michael Sherman's resignation from the Ad Hoc RSU4 Withdrawal Investigation Committee with regret. Gary 2nd, Vote 2-0.

6.2 Appoint John Upham - Transfer Station Relocation Committee

There was a motion made by Scott Weeks to appoint John Upham to the Ad Hoc Transfer Station Relocation Committee. Gary 2nd, Vote 2-0.

6.3 Appoint Levi Bolton – Transfer Station Relocation Committee

There was a motion made by Scott Weeks to appoint Levi Bolton to the Ad Hoc Transfer Station Relocation Committee. Gary 2nd, Vote 2-0.

6.4 Appoint Tina Gowell - Ambulance Advisory Committee (committee adjusted to read Gardiner Ambulance Service Advisory Board)

There was a motion made by Scott Weeks to appoint Tina Gowell to the Gardiner Ambulance Service Advisory Board. Gary 2nd, Vote 2-0.

6.5 Appoint Jay Danforth – Ambulance Advisory Committee (committee adjusted to read Gardiner Ambulance Service Advisory Board)

There was a motion made by Scott Weeks to appoint Jay Danforth to the Gardiner Ambulance Service Advisory Board. Gary 2nd, Vote 2-0.

There was a motion made by Scott Weeks to change the wording on the appointments for Tina Gowell and Jay Danforth to be appointed to the Gardiner Ambulance Service Advisory Board. Gary 2nd, vote 2-0.

7.0 Warrants

7.1 Town Warrant #16 \$90,513.97 ** signed outside of a normal meeting, since December only had one meeting scheduled **

7.2 RSU4 Warrant #17 \$ 360,364.63 ** signed outside of a normal meeting, since December only had one meeting scheduled **

7.3 Town Warrant #18 \$ 546,703.24

There was a motion made by Scott Weeks to approve town warrant #18 in the amount of \$546,703.24. Gary 2nd, vote 2-0.

7.4 Town Payroll #11 \$ 31,803.98

There was a motion made by Scott Weeks to approve town payroll #11 in the amount of \$31,803.98. Gary 2nd, vote 2-0.

8.0 Selectmen/Public Discussion/ Communication

8.1 Gary questioned what was going on with the audit, wondering if Kelly had had time to settle the books? Kelly notes that all the reports will be in hand by the end of January 2024.

8.2 Discussion was had about the American Flags still lining Plains Rd and Gary requested a contact for the American Legion to ask if they needed assistance getting them in for the winter.

9.0 Future Agenda Items

9.1

10.0 Adjournment at 7:07pm

Respectfully submitted by Angela Parker