

Remember

VOTING- July 14, 2020 8:00 a.m. to 8:00 p.m.

TOWN MEETING -Saturday, July 18, 2020 at 10:00 a.m.

At the Sportsmen's Club for Voting & At the Litchfield Fairgrounds Richard Smith Arena (Pulling Ring) for Town Meeting

**TOWN WARRANT
TOWN OF LITCHFIELD**

To: Bryan Lamoreau, a resident of the Town of Litchfield in the County of Kennebec.

Greetings:

In the name of the State of Maine, you are hereby required to notify and warn the voters of the Town of Litchfield to meet at the Litchfield Sportsmen's Club on Tuesday, the 14th day of July 2020 A.D. at eight o'clock in the forenoon, then and there to act on the following articles, to wit:

SECTION I – ADMINISTRATION

Art. 1. To choose a Moderator to preside at said meeting.

Art. 2. To elect all TOWN OFFICERS required by law and previous vote of the Town to be chosen by secret ballot; namely, Selectmen, Litchfield Academy Trustee, RSU4 Board Director and Budget Committee. The polls will open at eight o'clock in the morning and will close at eight o'clock in the evening. The meeting will then adjourn after the ballots have been tallied and reconvene at the Litchfield Fairgrounds Richard Smith Arena (Pulling Ring) at ten o'clock Saturday morning, July 18th, 2020 A.D.

Art. 3. To see if the Town will vote to hear and discuss any reports of any Boards, Committees, or Officers (whether residing in Town or not) of the Town.

Art. 4. To see if the Town will vote to fix Oct. 15, 2020 or up to 30 days after commitment, whichever is later, Jan. 15, 2021, and April 15, 2021 as the dates on each of which one-third of the property taxes are due and payable, and as the dates from which interest will be charged on any unpaid taxes and liens for tax year 2020-21 at the rate of 2.0% per year.

Art. 5. Shall the Town authorize the Tax Collector to accept prepayment of taxes not yet committed or assessed? (This Article required by State Law Title 36 MRSA §506)
Selectmen Recommend: Ought to Pass

Art. 6. Shall the Town authorize the Tax Collector to pay interest at a rate of 0% from the date of overpayment on any taxes paid and later abated? (Title 36 MRSA §506A).
Selectmen Recommend: Ought to Pass

Art. 7. To see if the Town will vote to authorize the Board of Selectmen to accept gifts of money, or personal property and/or real estate to the Town and to appropriate and expend such gifts for such public purposes as the Selectmen deem to be in the best interest of the Town.
Selectmen Recommend: Ought to Pass

Art. 8. To see if the Town will vote to authorize the Board of Selectmen to apply for and accept state and federal grants from nonprofit organizations on behalf of the town for municipal purposes, including when necessary, the authority to sign the grant contracts and accept the conditions that accompany grant funds, and to appropriate and expend grant funds for the authorized purposes.
Selectmen Recommend: Ought to Pass

Explanation: The Town needs the authorization of the Town Meeting, which is the legislative body of the town, to apply for many grants. This article avoids the need for a Special Town Meeting to authorize the Board of Selectmen

to submit an application for grant funding on behalf of the Town and to accept any grant funds awarded. This article would allow an appropriation of grant funds, and expenditures of these grant funds.

Art. 9. To see what sum the Town will establish for each SELECTMAN (01-5-020).

Selectmen Request: \$3,000 (\$9,000 total)
Budget Committee Recommends: \$3,000 (\$9,000 total)

Art. 10. To see what sum the Town will raise and appropriate for ADMINISTRATION (01-5).

Selectmen Request: \$278,485
Budget Committee Recommends: \$278,485

Art. 11. To see what sum the Town will raise and appropriate for GENERAL GOVERNMENT (05-5).

Selectmen Request: \$47,140
Budget Committee Recommends: \$47,140

Art. 12. To see what sum the Town will raise and appropriate for EMPLOYEE BENEFITS (07-5), with unexpended VACATION 20% (07 5-027) to carry forward until the full accrued vacation liability is met.

Selectmen Request: \$198,820
Budget Committee Recommends: \$198,820

Art. 13. To see what sum the Town will raise and appropriate for INSURANCE (08-5).

Selectmen Request: \$64,000
Budget Committee Recommends: \$64,000

Art. 14. To see what sum the Town will raise and appropriate for LEGAL EXPENSES (09-5).

Selectmen Request: \$15,000
Budget Committee Recommends: \$15,000

Art. 15. To see what sum the Town will raise and appropriate for GENERAL ASSISTANCE (10-5), and that a similar sum be transferred as required from State Dept. of Human Services funds.

Selectmen Request: \$7,000
Budget Committee Recommends: \$7,000

Art. 16. To see what sum the Town will raise and appropriate for PLANNING BOARD/BOA/BAR (14-5).

Selectmen Request: \$1,000.
Budget Committee Recommends: \$1,000

Art. 17. To see what sum the Town will raise and appropriate for TOWN OFFICE OPERATIONS (15-5).

Selectmen Request: \$16,850
Budget Committee Recommends: \$16,850

Art. 18. To see what sum the Town will raise and appropriate for OFFICE EQUIPMENT/SERVICE (20-5).

Selectmen Request: \$41,030
Budget Committee Recommends: \$41,030

Art. 19. To see what sum the Town will raise and appropriate for ANIMAL CONTROL (25-5).

Selectmen Request: \$16,010
Budget Committee Recommends: \$16,010

Art. 20. To see what sum the Town will raise and appropriate for LITCHFIELD FIRE DEPARTMENT and RESCUE (30-5); and that any unexpended balance carry into the FIRE EQUIPMENT AND RESCUE RESERVE FUND (33-5-905).

Selectmen Request: \$124,950
Budget Committee Recommends: \$124,950

Art. 21. To see what sum the Town will raise and appropriate for FOREST FIRES AND OUTSIDE HELP (31-5).

Selectmen Request: \$2,000
Budget Committee Recommends: \$2,000

Art. 22. To see what sum the Town will raise and appropriate for the FIRE EQUIPMENT RESERVE FUND (G10-369-00). (Note: Fire Equipment Pumper Truck)

Selectmen Request: \$100,000
Budget Committee Recommends: \$100,000

Art. 23. To see what sum the Town will appropriate from the FIRE EQUIPMENT RESERVE FUND (G10-369-00) for the purchase of equipment to outfit the new Fire equipment Pumper Truck, and not to exceed \$40,000 and to be used by the Selectmen as they deem reasonable.

Selectmen Request: \$40,000
Budget Committee Recommends: \$40,000

Art. 24. To see what sum the Town will raise and appropriate for AMBULANCE SERVICE (37-7).

Selectmen Request: \$43,715
Budget Committee Recommends: \$43,715

Art. 25. To see what sum the Town will raise and appropriate for STREET LIGHTS and FLASHING INTERSECTION LIGHTS (38-5).

Selectmen Request: \$3,200
Budget Committee Recommends: \$3,200

Art. 26. To see what sum the Town will raise and appropriate for PUBLIC WORKS (40-5) and that any unexpended balance carry into the HIGHWAY EQUIPMENT RESERVE FUND (G10-366-00).

Selectmen Request: \$421,250
Budget Committee Recommends: \$421,250

Art. 27. To see what sum the Town will appropriate from the HIGHWAY EQUIPMENT RESERVE FUND (G10-366-00) for the purchase of a truck for Public Works, not to exceed \$194,000 and to be used by the Selectmen as they deem reasonable. This town meeting waives any existing requirement to send this project out to bid. This article supersedes Article 25 of the Town Warrant approved June 16, 2018.

Selectmen Request: \$194,000
Budget Committee Recommends: \$194,000

Art. 28. To see what sum the Town will raise and appropriate for the CAPITAL ROAD IMPROVEMENT (43-5) carry forward account.

Selectmen Request: \$350,000
Budget Committee Recommend: \$350,000

Art. 29. To see what sum the Town will raise and appropriate for the TOWN GARAGE (43-5).

Selectmen Request: \$15,550
Budget Committee Recommends: \$15,550

Art. 30. To see what sum the Town will raise and appropriate for the TRANSFER STATION (50-5).

Selectmen Request: \$101,345
Budget Committee Recommends: \$101,345

Art. 31. To see what sum the Town will raise and appropriate for EMERGENCY SERVICES (56-5).

Selectmen Request: \$44,770
Budget Committee Recommends: \$44,770

Art. 32. To see what sum the Town will raise and appropriate for RECREATION (58-5).

Selectmen Request: \$15,958
Budget Committee Recommends: \$15,958

Art. 33. To see what sum the Town will raise and appropriate for care and maintenance of CEMETERIES (60-5).

Selectmen Request: \$8,890
Budget Committee Recommends: \$8,890

Art. 34. To see what sum the Town will raise and appropriate for the TOWN NEWSLETTER (63-6).

Selectmen Request: \$6,900
Budget Committee Recommends: \$6,900

Art. 35. To see what sum the Town will raise and appropriate for the following PUBLIC SERVICE AGENCIES (65-6).

<u>Agency</u>	<u>Requested Amount</u>
American Red Cross	1,200
KVCAP Transportation	600
Litchfield Food Bank	2,000
Family Violence	2,000
Rural Community Action Ministry	3,000
Spectrum Generations	1,898
Crisis/Assault Support	1,200
TLA/CYC	3,750
Kennebec Behavioral Health	3,200
Androscoggin Home Care/Hospice	1,000
D.A.S.H	<u>5,000</u>
Total	\$24,848

Selectmen Request: \$24,848
Budget Committee Recommends: \$24,848

Note: New Charities and Organizations need to submit a petition for warrant placement and requested amount with signatures of 50 Litchfield registered voters.

Art. 36. To see what sum the Town will raise and appropriate for LIBRARY services (66-6).

Selectmen Request: \$22,467
Budget Committee Recommends: \$22,467

Art. 37. To see what sum the Town will raise and appropriate for dues for the KENEBEC VALLEY COUNCIL OF GOVERNMENTS (67-6).

Selectmen Request: \$5,883
Budget Committee Recommends: \$5,883

Art. 38. To see what sum the Town will raise and appropriate for the Town's share for operation and maintenance of the NEW MILLS DAM (5,100) and WOODBURY POND DAM (\$4,000) (68-6), and that any end of year balances be transferred to respective maintenance reserve funds.

Selectmen Request: \$9,100
Budget Committee Recommends: \$9,100

Art. 39. To see what sum the Town will raise and appropriate for DEBT SERVICE (70-6).

Selectmen Request: \$168,700
Budget Committee Recommends: \$168,700

Art. 40. To see what sum the Town will raise and appropriate for CAPITAL PROJECTS (80-6) and to be used by the Selectmen as they deem reasonable, and that any unexpended balance carry into the CAPITAL PROJECTS RESERVE FUND (G10-373-00). This town meeting waives any existing requirement to send this project out to bid.

Transfer Station (Tractor w/ front-end loader): \$10,000
Broadband Infrastructure: \$10,000

Selectmen Request: \$20,000
Budget Committee Recommends: \$20,000

Art. 41. To see what sum the Town will raise and appropriate for SPECIAL PROJECTS (83-6) and to be used by the Selectmen as they deem reasonable, and that any unexpended balance carry into the SPECIAL PROJECTS RESERVE FUND (G10-362-00).

Matching Grant: \$8,250
Transfer Station Projects: \$20,000
Recreation: Repair Outfield Fence: \$1000

Selectmen Request: \$29,250
Budget Committee Recommends: \$29,250

Art. 42. To see what sum the Town will raise and appropriate for the CONSERVATION COMMISSION (84-6).

Selectmen Request: \$6,900
Budget Committee Recommends: \$6,900

Art. 43. To see what sum the Town will raise and appropriate for the SENIOR CENTER (85-6-085, 088).

Selectmen Request: \$3,800
Budget Committee Recommends: \$3,800

Art. 44. To see what sum the Town will raise and appropriate for the SENIOR DIRECTOR (85-6-087, 090) (including \$100.00 travel allowance). This permanent part-time position is for 15 hours/week.

Selectmen Request: \$12,372
Budget Committee Recommends: \$12,372

Art. 45. To see what sum the Town will raise and appropriate for the CONTINGENCY FUND (93-6) and authorize the Selectmen to use as they deem advisable to meet unanticipated expenses that occur during Fiscal Year 2020-21.

Selectmen Request: \$ 22,000
Budget Committee Recommends: \$22,000

Art. 46 To see if the Town will accept the following categories of funds as provided by the Maine State Legislature during our fiscal year beginning July 1, 2020: Municipal Revenue Sharing, Urban Rural Initiative Program (URIP), State Aid to Education (including Federal pass-through funds and property tax relief), Public Library State Aid per Capita, Civil Emergency Funds (Emergency Management Assistance), Snowmobile Registration Money, Tree Growth Reimbursement, General Assistance Reimbursement, Veterans Exemption Reimbursement and State Grants or other Funds (this category includes all funds received from the State Grants or that are not listed above).

Selectmen Recommend: Ought to Pass
Budget Committee Recommends: Ought to Pass

Art. 47. To see if the Town will appropriate the following estimated revenues (including July 1, 2020 balances) to reduce 2020-21 Tax Commitment:

	REVENUES			
	2017-18	2018-19	2019-20	2020-2021
	(Actual)	(Actual)	(Budget)	(Projected)
Excise (Auto)	630,202	644,964	625,000	660,000
Excise (Boat)	7,408	7,895	6,000	6,000
Building Permit Fees & Fines	5,285	8,715	7,000	7,000
Plumbing Permit Fees	8,805	9,542	7,300	7,300
G.A. Reimbursement	766	551	3,000	3,000
Transfer Station Tipping	11,021	13,351	11,000	11,000
Town Clerk Fees	4,650	3,920	5,000	5,000
Animal Control Revenue	1,514	1,525	2,000	2,000
Tree Growth Reimbursement	10,679	10,082	13,000	13,000
Tree Growth Penalty	1,004	0	1,000	1,000
BETE Reimbursement	538	495	1,000	1,000
Interest on Taxes & Liens	9,205	9,652	8,500	8,500
Lien Cost/Tax Sale	3,723	5,223	9,000	5,000
Veterans Reimbursement	2,404	2,417	2,400	2,400
Vehicle Agent Fees	15,452	10,328	13,000	13,000
Interest on Investment	4,934	7,264	7,200	7,200
State Revenue Sharing (min.)	128,077	150,496	182,000	182,000
Cable TV Franchise	7,825	21,200	20,000	20,000
Urban Rural Initiative Program (URIP).	47,412	48,168	47,748	28,000
Misc. Revenue	16,508	4,437	8,500	8,500
Homestead Reimbursement	105,050	141,843	150,000	150,000
<u>Totals</u>	<u>\$ 1,022,462</u>	<u>1,102,068</u>	<u>1,029,648</u>	<u>1,140,900</u>

Selectmen Recommend: Ought to Pass
Budget Committee Recommends: Ought to Pass

Art. 48. To see what sum the Town will appropriate from the Unassigned Fund Balance Account to reduce the Tax Commitment.

Selectmen Recommend: \$100,000
Budget Committee Recommends: At Town Meeting

Art. 49. To see if the Town will appropriate 100% of snowmobile registration monies to the Litchfield Snowmobile Club in 2020-2021.

Selectmen Recommend: Ought to Pass
Budget Committee Recommends: Ought to Pass

Art. 50. To see if the Town will raise and appropriate for COBBOSSEE WATERSHED.

Selectmen Recommend: \$37,012
Budget Committee Recommends: \$37,012

Art. 51. To see if the Town will raise and appropriate for COUNTY TAX.

Selectmen Recommend: \$398,182
Budget Committee Recommends: \$398,182

Art. 52. To see if the Town will allow the Selectmen to appropriate the money raised for overlay to pay tax abatements and applicable interest granted during the fiscal year beginning July 1, 2020.

Selectmen Recommend: Ought to Pass
Budget Committee Recommends: Ought to Pass

Explanation: Many communities fail to appropriate money to be used to pay abatements granted during that budget period. They simply use the overlay generated through the tax commitment. Even though 36 M.R.S.A. § 710 authorizes assessors to raise overlay, there is no authority to spend the amount of the overlay without a town appropriation vote.

Art. 53. To see if the Town will authorize the Selectmen at their discretion to transfer up to 10% of the June 30, 2020 balance of the Town Forest Reserve Account to the Fuel Fund.

Selectmen Recommend: Ought to Pass
Budget Comm. Recommends: Ought to Pass

(Note: Originally, the article establishing the Town Forest Reserve account designated that interest only from the account will be used for the reduction of taxes. In 2004, this was amended to authorize selectmen to appropriate monies from the Town Forest Reserve Account for various forest management purposes. In 2014 this was amended to allow 10% to be transferred to the Litchfield Fuel Fund. (The Selectmen have not yet chosen to transfer any money.)

Art. 54. Shall the Ordinance entitled "Town of Litchfield Land Use Ordinance" (adopted June 2004 and last amended June 2019) be further amended by adding to Section 7.7, note 4?

"With Planning Board review, permit the use of Vehicle Sales of only recreational vehicles at a permitted and licensed campground."

Planning Board Recommends: Ought to Pass

Note: Copies available at the Town Office and Town Meeting

Art. 55. Shall the Ordinance entitled “Town of Litchfield Land Use Ordinance” (adopted June 2004 and last amended June 2019) be further amended by adding to Section 7.8 note 5?

Access Structures Related to Disabilities

§4353-A. Code enforcement officer; authority for disability structures permits. The code enforcement officer may issue a permit to an owner of a dwelling for the purpose of making a dwelling accessible to a person with a disability who resides in or regularly uses the dwelling. If the permit requires a variance, the permit is deemed to include that variance solely for the installation of equipment or the construction of structures necessary for access to or egress from the dwelling for the person with a disability. The code enforcement officer may impose conditions on the permit, including limiting the permit to the duration of the disability or to the time that the person with a disability lives in the dwelling.

All medical records submitted to the code enforcement officer and any other documents submitted for the purpose of describing or verifying a person's disability are confidential.

For the purposes of this section, the term "structures necessary for access to or egress from the dwelling" includes ramps and associated railings, walls or roof systems necessary for the safety or effectiveness of the ramps. Fees for permits issued under this section shall be waived.

Planning Board Recommends: Ought to Pass

Note: Copies available at the Town Office and Town Meeting

Art. 56. Shall the Ordinance entitled “Town of Litchfield Shoreland Zoning Ordinance” (adopted June 2004 and last amended June 2019) be further amended by adding to Section 5.2.B.7?

Access Structures Related to Disabilities

§4353-A. Code enforcement officer; authority for disability structures permits. The code enforcement officer may issue a permit to an owner of a dwelling for the purpose of making a dwelling accessible to a person with a disability who resides in or regularly uses the dwelling. If the permit requires a variance, the permit is deemed to include that variance solely for the installation of equipment or the construction of structures necessary for access to or egress from the dwelling for the person with a disability. The code enforcement officer may impose conditions on the permit, including limiting the permit to the duration of the disability or to the time that the person with a disability lives in the dwelling.

All medical records submitted to the code enforcement officer and any other documents submitted for the purpose of describing or verifying a person's disability are confidential.

For the purposes of this section, the term "structures necessary for access to or egress from the dwelling" includes ramps and associated railings, walls or roof systems necessary for the safety or effectiveness of the ramps. Fees for permits issued under this section shall be waived.

Planning Board Recommends: Ought to Pass

Note: Copies available at the Town Office and Town Meeting

Art. 57. Shall the Ordinance entitled "Town of Litchfield Mass Gathering Ordinance" be adopted?

Note: Copies available at the Town Office and Town Meeting

Notice is hereby given, that in addition to voting day, Tuesday, July 14th, the Registrar will be in session Saturday, July 18th, 2020, from 10:00 A.M. in the forenoon until the close of Town Meeting for the purpose of correcting any error in, or change a name or address on the voting list; to accept the registration of any person eligible to vote; and to accept new enrollments.

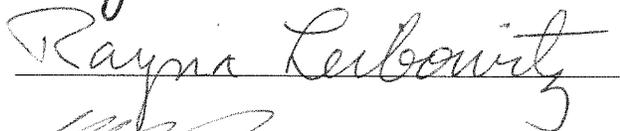
Given under our hands this 22nd day of June, 2020.

BOARD OF SELECTMEN

Gary Parker



Rayna Leibowitz



Mark Russell

