

Remember

VOTING - June 14, 2022 8:00 a.m. to 8:00 p.m.

TOWN MEETING - Saturday, June 18, 2022 at 10:00 a.m.

At the Sportsmen's Club for Voting & at the Carrie Ricker School Gymnasium
for Town Meeting

(NOTE: The following was what existed at press time in Mid-May. The true and
posted Warrant may differ to a slight degree)

TOWN WARRANT
TOWN OF LITCHFIELD

To: Kelly Weissenfels, a resident of the Town of Litchfield in the County of Kennebec.

Greetings:

In the name of the State of Maine, you are hereby required to notify and warn the voters of the Town of Litchfield to meet at the Litchfield Sportsmen's Club on Tuesday, the 14th day of June, 2022 A.D. at eight o'clock in the forenoon, then and there to act on the following articles, to wit:

SECTION I – ADMINISTRATION

Art. 1. To choose a Moderator to preside at said meeting.

Art. 2. To elect all TOWN OFFICERS required by law and previous vote of the Town to be chosen by secret ballot; namely, Select Board, Litchfield Academy Trustee, RSU4 Board Director and Budget Committee. The polls will open at eight o'clock in the morning and will close at eight o'clock in the evening. The meeting will then adjourn after the ballots have been tallied and reconvene at the Carrie Ricker School Gymnasium at ten o'clock Saturday morning, June 18th, 2022 A.D.

Art. 3. To see if the Town will vote to hear and discuss any reports of any Boards, Committees, or Officers (whether residing in Town or not) of the Town.

Art. 4. To see if the Town will vote to fix Oct. 15, 2022 or up to 30 days after commitment, whichever is later, Jan. 15, 2023, and April 15, 2023 as the dates on each of which one-third of the property taxes are due and payable, and as the dates from which interest will be charged on any unpaid taxes and liens for tax year 2022-23 at the rate of 2.0% per year.

Art. 5. Shall the Town authorize the Tax Collector to accept prepayment of taxes not yet committed or assessed? (This Article required by State Law Title 36 MRSA §506)

Selectmen Recommend: Ought to Pass

Art. 6. Shall the Town authorize the Tax Collector to pay interest at a rate of 0% from the date of overpayment on any taxes paid and later abated? (Title 36 MRSA §506A).

Selectmen Recommend: Ought to Pass

Art. 7. To see if the Town will vote to authorize the Board of Selectmen to accept gifts of money, or personal property and/or real estate to the Town and to appropriate and expend such gifts for such public purposes as the Selectmen deem to be in the best interest of the Town.

Selectmen Recommend: Ought to Pass

Art. 8. To see if the Town will vote to authorize the Board of Selectmen to apply for and accept state and federal grants and grants from nonprofit organizations on behalf of the town for municipal purposes, including, when necessary, the authority to sign the grant contracts and accept the conditions that accompany grant funds, and to appropriate and expend grant funds for the authorized purposes.

Selectmen Recommend: Ought to Pass

Explanation: The Town needs the authorization of the Town Meeting, which is the legislative body of the town, to apply for many grants. This article avoids the need for a Special Town Meeting to authorize the Board of Selectmen

to submit an application for grant funding on behalf of the Town and to accept any grant funds awarded. This article would allow an appropriation of grant funds, and expenditures of these grant funds.

Art. 9. To see what sum the Town will raise and appropriate for LIBRARY services (66-6).

Selectmen Request: \$25,609
Budget Committee Recommends: \$25,609

Art. 10. To see what sum the Town will raise and appropriate for AMBULANCE SERVICE (37-7).

Selectmen Request: \$66,482
Budget Committee Recommends: \$66,482

Art. 11. To see what sum the Town will establish for each SELECTMAN (01-5-020).

Selectmen Request: \$3,000 (\$9,000 total)
Budget Committee Recommends: \$3,000 (\$9,000 total)

Art. 12. To see what sum the Town will raise and appropriate for ADMINISTRATION (01-5).

Selectmen Request: \$320,518.
Budget Committee Recommends: \$320,518.

Art. 13. To see what sum the Town will raise and appropriate for GENERAL GOVERNMENT (05-5).

Selectmen Request: \$52,800
Budget Committee Recommends: \$52,800

Art. 14. To see what sum the Town will raise and appropriate for EMPLOYEE BENEFITS (07-5), with unexpended VACATION 20% (07 5-027) to carry forward until the full accrued vacation liability is met.

Selectmen Request: \$232,345
Budget Committee Recommends: \$232,345

Art. 15. To see what sum the Town will raise and appropriate for INSURANCE (08-5).

Selectmen Request: \$93,800
Budget Committee Recommends: \$93,800

Art. 16. To see what sum the Town will raise and appropriate for LEGAL EXPENSES (09-5).

Selectmen Request: \$15,000
Budget Committee Recommends: \$15,000

Art. 17. To see what sum the Town will raise and appropriate for GENERAL ASSISTANCE (10-5).
[Note: State reimburses Town for 70% of actual expenses after the fact.]

Selectmen Request: \$10,000
Budget Committee Recommends: \$10,000

Art. 18. To see what sum the Town will raise and appropriate for PLANNING BOARD/BOA/BAR (14-5).

Selectmen Request: \$500.
Budget Committee Recommends: \$500

Art. 19. To see what sum the Town will raise and appropriate for TOWN OFFICE OPERATIONS (15-5).

Selectmen Request: \$19,350
Budget Committee Recommends: \$19,350

Art. 20. To see what sum the Town will raise and appropriate for OFFICE EQUIPMENT/SERVICE (20-5).

Selectmen Request: \$35,348
Budget Committee Recommends: \$35,348

Art. 21. To see if the Town will vote to direct the Board of Selectmen to negotiate a reasonable contract with the Kennebec Valley Humane Society for the purpose of fulfilling the obligations of the Town, as required in Title 7 of Maine Revised Statutes, to provide for an Animal Shelter to accept stray animals.

Selectmen Recommend:
Budget Committee Recommends: (Policy decision, does not involve budget committee)

Art. 22. To see what sum the Town will raise and appropriate for ANIMAL CONTROL (25-5).

Selectmen Request: \$19,910
Budget Committee Recommends: \$19,910

Art. 23 To see if the Town will establish a FIRE TRUCK RESERVE ACCOUNT (G10-364-00) separate from the FIRE EQUIPMENT RESERVE ACCOUNT (G10-361-00) and transfer the total funds of the existing FIRE EQUIPMENT RESERVE ACCOUNT (G10-361-00) as of 6/30/2022 to this new account.

Selectmen Recommend: OUGHT TO PASS
Budget Committee Recommends: OUGHT TO PASS

Art. 24. To see what sum the Town will raise and appropriate for LITCHFIELD FIRE DEPARTMENT and RESCUE (30-5); and that any unexpended balance carry into the FIRE EQUIPMENT RESERVE ACCOUNT (G10-361-00).

Selectmen Request: \$145,050
Budget Committee Recommends: \$145,050

Art. 25 To see what sum the Town will raise for the FIRE TRUCK RESERVE ACCOUNT (G10-361-00). (Note: Next upcoming major purchase - Fire Equipment Tanker Truck)

Selectmen Request: \$100,000
Budget Committee Recommends: \$100,000

Art. 26. To see what sum the Town will raise for the FIRE EQUIPMENT RESERVE ACCOUNT (33-5). (Note: Next upcoming major purchase – Self Contained Breathing Apparatus)

Selectmen Request: \$12,000
Budget Committee Recommends: \$12,000

Art. 27. To see what sum the Town will raise and appropriate for FOREST FIRES AND OUTSIDE HELP (31-5).

Selectmen Request: \$3,000
Budget Committee Recommends: \$3,000

Art. 28. To see what sum the Town will raise and appropriate for STREET LIGHTS and FLASHING INTERSECTION LIGHTS (38-5).

Selectmen Request: \$1,800
Budget Committee Recommends: \$1,800

Art. 29. To see what sum the Town will raise and appropriate for PUBLIC WORKS (40-5) and that any unexpended balance carry into the HIGHWAY EQUIPMENT RESERVE FUND (G10-366-00).

Selectmen Request: \$560,294
Budget Committee Recommends: \$560,294

Art. 30. To see what sum the Town will raise and appropriate, and also appropriate from the HIGHWAY EQUIPMENT RESERVE FUND (G10-366-00) for the purchase of a plow truck, or trucks, for public works, and to be used by the Selectmen as they deem reasonable, and that any unexpended balance as of June 30, 2024 carry into the HIGHWAY EQUIPMENT RESERVE FUND (G10-366-00).

	<u>Amount</u>	<u>Lapse Date</u>
Plow truck or trucks (Capital Equipment):	\$90,000	6/30/2024

Raise and appropriate:
Selectmen Request: \$90,000
Budget Committee Recommends: \$90,000

	<u>Amount</u>	<u>Lapse Date</u>
Plow truck or trucks (Capital Equipment):	\$160,000	6/30/2024

Appropriate from HIGHWAY EQUIPMENT RESERVE FUND (G10-362-00):
Selectmen Request: \$160,000
Budget Committee Recommends: \$160,000

Art. 31. To see what sum the Town will raise and appropriate for the CAPITAL ROAD IMPROVEMENT (43-5) carry forward account.

Selectmen Request: \$245,000
Budget Committee Recommends: \$245,000

Art. 32. To see what sum the Town will raise and appropriate for the TOWN GARAGE (43-5), and that any unexpended balance carry into the HIGHWAY EQUIPMENT RESERVE FUND (G10-366-00).

Selectmen Request: \$25,000
Budget Committee Recommends: \$25,000

Art. 33. To see what sum the Town will raise and appropriate for the TRANSFER STATION (50-5).

Selectmen Request: \$118,150
Budget Committee Recommends: \$118,150

Art. 34. To see what sum the Town will raise and appropriate for EMERGENCY SERVICES (56-5).

Selectmen Request: \$49,937
Budget Committee Recommends: \$49,937

Art. 35. To see what sum the Town will raise and appropriate for RECREATION (58-5), and to change the director position from hourly to a stipend.

Selectmen Request: \$8,050
Budget Committee Recommends: \$8,050

Art. 36. To see what sum the Town will raise and appropriate for care and maintenance of CEMETERIES (60-5).

Selectmen Request: \$10,350
Budget Committee Recommends: \$10,350

Art. 37. To see what sum the Town will raise and appropriate for the TOWN NEWSLETTER (63-6).

Selectmen Request: \$8,300
Budget Committee Recommends: \$8,300

Art. 38. To see what sum the Town will raise and appropriate for the following PUBLIC SERVICE AGENCIES (65-6).

<u>Agency</u>	<u>Requested Amount</u>
American Red Cross	1,200
KVCAP Transportation	650
Litchfield Food Bank	2,000
Family Violence	2,000
Rural Community Action Ministry	3,000
Spectrum Generations	1,898
Crisis/Assault Support	1,200
TLA/CLA	5,600
Kennebec Behavioral Health	3,200
Androscoggin Home Care/Hospice	1,000
D.A.S.H	<u>5,000</u>
Total	\$26,748

Selectmen Request: \$26,748
Budget Committee Recommends: \$26,748

Note: New Charities and Organizations must submit a petition for warrant placement and requested amount with signatures of 50 Litchfield registered voters.

Art. 39. To see what sum the Town will raise and appropriate for dues for the KENNEBEC VALLEY COUNCIL OF GOVERNMENTS (67-6).

Selectmen Request: \$5,800
Budget Committee Recommends: \$5,800

Art. 40. To see what sum the Town will raise and appropriate for the Town's share for operation and maintenance of the NEW MILLS DAM (\$5,100) and WOODBURY POND DAM (\$4,000) (68-6), and that any end of year balances be transferred to respective maintenance reserve funds (G10-368-00).

Selectmen Request: \$9,100
Budget Committee Recommends: \$9,100

Art. 41. To see what sum the Town will raise and appropriate for DEBT SERVICE (70-6). Fire truck loan (\$133,500) Roads and bridges reconstruction loan (\$355,000).

Selectmen Request: \$488,500
Budget Committee Recommends: \$488,500

Art. 42. To see what sum the Town will appropriate for a CAPITAL PROJECT (80-6) entitled LITCHFIELD ACADEMY (CAPITAL REPAIRS – WINDOWS) (80-6-042) from the CAPITAL PROJECTS RESERVE FUND (G10-373-00) to be used by the Selectmen as they deem reasonable, and that any unexpended balance, as of June 30, 2024 carry into the CAPITAL PROJECTS RESERVE FUND (G10-373-00).

	<u>Amount</u>	<u>Lapse Date</u>
Litchfield Academy (Capital Repairs – Windows):	\$10,000	6/30/2024

Selectmen Request: \$10,000
Budget Committee Recommends: \$10,000

Art. 43. To see what sum the Town will appropriate for a CAPITAL PROJECT (80-6) entitled PUBLIC WORKS GARAGE CEILING INSULATION (80-6-043) from the CAPITAL PROJECTS RESERVE FUND (G10-373-00) to be used by the Selectmen as they deem reasonable, and that any unexpended balance, as of June 30, 2023 carry into the CAPITAL PROJECTS RESERVE FUND (G10-373-00).

	<u>Amount</u>	<u>Lapse Date</u>
Public Works Garage Ceiling Insulation:	\$7,000	6/30/2023

Selectmen Request: \$7,000
Budget Committee Recommends: \$7,000

Art. 44. To see what sum the Town will raise and appropriate for a CAPITAL PROJECT (80-6) entitled PLAINS MEMORIAL LOT RENOVATIONS (80-6-044) to be used by the Selectmen as they deem reasonable, and that any unexpended balance, as of June 30, 2024 carry into the CAPITAL PROJECTS RESERVE FUND (G10-373-00).

	<u>Amount</u>	<u>Lapse Date</u>
Plains Cemetery Memorial Lot Renovations:	\$4,000	6/30/2024

Selectmen Request: \$4,000
Budget Committee Recommends: \$4,000

Art. 45. To see what sum the Town will; 1) raise and appropriate (\$1,500); 2) also appropriate (\$81,000) from the SPECIAL PROJECTS RESERVE FUND (G10-362-00); and 3) also appropriate (\$17,500) from the WOODBURY DAM MAINTENANCE RESERVE FUND (G10-368-00) for a SPECIAL PROJECT (83-6) entitled WOODBURY DAM REPAIRS AND IMPROVEMENTS (83-6-008) and to be used as the Selectmen deem reasonable and at the recommendation of the Woodbury Dam Committee for repair of the Woodbury Pond Dam, and that any unexpended balance as of June 30, 2024 carry into the SPECIAL PROJECTS RESERVE FUND (G10-362-00).

	<u>Amount</u>	<u>Lapse Date</u>
Woodbury Dam Repairs and Improvements:	\$1,500	6/30/2024

Raise and appropriate:
Selectmen Request: \$1,500
Budget Committee Recommends: \$1,500

	<u>Amount</u>	<u>Lapse Date</u>
Woodbury Dam Repairs and Improvements:	\$81,000	6/30/2024

Appropriate from SPECIAL PROJECTS RESERVE FUND (G10-362-00):
Selectmen Request: \$81,000
Budget Committee Recommends: \$81,000

	<u>Amount</u>	<u>Lapse Date</u>
Woodbury Dam Repairs and Improvements:	\$17,500	6/30/2024

Appropriate from WOODBURY DAM MAINTENANCE RESERVE (G10-368-00):
Selectmen Request: \$17,500
Budget Committee Recommends: \$17,500

Art. 46. To see what sum the Town will raise and appropriate for the CONSERVATION COMMISSION (84-6).

Selectmen Request: \$3,000
Budget Committee Recommends: \$3,000

Art. 47. To see what sum the Town will raise and appropriate for the SENIOR CENTER (85-6-085, 088).

Selectmen Request: \$3,800
Budget Committee Recommends: \$3,800

Art. 48. To see what sum the Town will raise and appropriate for the SENIOR DIRECTOR (85-6-087, 090) (including \$100.00 travel allowance). This permanent part-time position is for 15 hours/week.

Selectmen Request: \$13,100
Budget Committee Recommends: \$13,100

Art. 49. To see what sum the Town will raise and appropriate for the CONTINGENCY FUND (93-6) and authorize the Selectmen to use as they deem advisable to meet unanticipated expenses that occur during Fiscal Year 2022-23.

Selectmen Request: \$30,000
Budget Committee Recommends: \$30,000

Art. 50. To see if the Town will accept the following categories of funds as provided by the Maine State Legislature during our fiscal year beginning July 1, 2022: Municipal Revenue Sharing, Urban Rural Initiative Program (URIP), State Aid to Education (including Federal pass-through funds and property tax relief), Public Library State Aid per Capita, Civil Emergency Funds (Emergency Management Assistance), Snowmobile Registration Money, Tree Growth Reimbursement, General Assistance Reimbursement, Veterans Exemption Reimbursement and State Grants or other Funds (this category includes all funds received or that are not listed above).

Selectmen Recommend: Ought to Pass
Budget Committee Recommends: Ought to Pass

Art. 51. To see if the Town will appropriate 100% of snowmobile registration monies to the Litchfield Snowmobile Club in 2022-2023.

Selectmen Recommend: Ought to Pass
Budget Committee Recommends: Ought to Pass

Art. 52. To see if the Town will raise and appropriate for COUNTY TAX (96-6).

Selectmen Recommend: \$451,699
Budget Committee Recommends: \$451,699

Art. 53. To see if the Town will raise and appropriate for COBBOSSEE WATERSHED (97-6).

Selectmen Recommend: \$41,582
Budget Committee Recommends: \$41,582

Art. 54. To see if the Town will allow the Selectmen to appropriate the money raised for overlay to pay tax abatements, applicable interest granted during the fiscal year beginning July 1, 2022, and other expenditures deemed necessary by the select board.

Selectmen Recommend: Ought to Pass

Budget Committee Recommends: Ought to Pass

Explanation: Many communities fail to appropriate money to be used to pay abatements granted during that budget period. They simply use the overlay generated through the tax commitment. Even though 36 M.R.S.A. § 710 authorizes assessors to raise overlay, there is no authority to spend the amount of the overlay without a town appropriation vote. In addition to abatements, overlay may be used to cover unexpected expenditures if the contingency fund has been depleted.

Art. 55. To see if the Town will authorize the Selectmen at their discretion to transfer up to 10% of the June 30, 2022 balance of the Town Forest Reserve (G10-103-00) to the Fuel Fund (G10-380-00).

Selectmen Recommend: Ought to Pass

Budget Committee Recommends: Ought to Pass

(Note: Originally, the article establishing the Town Forest Reserve account (G10-103-00) designated that interest only from the account will be used for the reduction of taxes. In 2004, this was amended to authorize selectmen to appropriate monies from the Town Forest Reserve Account for various forest management purposes. In 2014 this was amended to allow 10% to be transferred to the Litchfield Fuel Fund. The Selectmen have not yet chosen to transfer any money.)

Art. 56. To see if the Town will appropriate the following estimated revenues (including July 1, 2022 balances) to reduce 2022-22 Tax Commitment:

	REVENUES			
	2019-20	2020-21	2021-2022	2022-2023
	(Actual)	(Actual)	(Budget)	(Projected)
Excise (Auto)	662,427	660,000	660,000	660,000
Excise (Boat)	7,631	6,000	8,000	7,500
Building Permit Fees & Fines	8,484	8,715	7,000	7,000
Plumbing Permit Fees	11,535	7,300	10,000	10,000
G.A. Reimbursement	0	1,253	2,500	5,000
DEP Septic Fees	280	520	500	500
Transfer Station Tipping	15,214	15,729	11,000	14,000
Town Clerk Fees	5,000	4,305	5000	4000
Animal Control Revenue	1,399	1,214	1,000	1000
Tree Growth Reimbursement	8,399	7,975	8,000	8,000
Tree Growth Penalty	0	0	1,000	1,000
BETE Reimbursement	3,304	5,771	5000	5,000
Interest on Taxes & Liens	10,086	9,321	7,000	7,000
Lien Cost/Tax Sale	8,346	9,158	8,000	8,000
Veterans Reimbursement	2,459	2,165	2,400	2,400
Vehicle Agent Fees	15,737	21,969	15,000	15,000
Interest on Investment	18,349	14,936	10,000	10,000
State Revenue Sharing (min.)	248,273	334,170	300,000	450,000
Cable TV Franchise	24,876	26,686	25,000	20,000
Urban Rural Initiative Program (URIP).	48,940	45,728	45,000	45,000
Misc. Revenue	11,504	19,744	190,000	10,000
Homestead Reimbursement	141,565	141,565	200,000	230,000
<u>Totals</u> \$	1,252,810	1,487,565	1,521,400	1,520,400

Selectmen Recommend: Ought to Pass

Budget Committee Recommends: Ought to Pass

Art. 57. To see what sum the Town will appropriate from the Unassigned Fund Balance Account to reduce the Tax Commitment.

Selectmen Recommend: \$200,000

Budget Committee Recommends: \$200,000

Art. 58. Shall the Ordinance entitled "Litchfield Land Use Ordinance" (adopted June 2004 and last amended July 2020) be further amended adding to Section 5.2 Planning Board Review, the word "required" instead of "encouraged."

Planning Board Recommends: Ought to Pass

Art 59. Shall the Ordinance entitled "Town of Litchfield Shoreland Zone Ordinance" (adopted June 2004 and last amended June 2020) be further amended adding changes required by the State of Maine, definition changes, along with the change to Section 6.1.C. Permit Application, shall be amended to include the following: "5. The applicant is required to provide to the municipal permitting authority preconstruction photographs and, no later than 20 days after completion of the development, postconstruction photographs of the shoreline vegetation and development site. (Pursuant to 38 M.R.S. §439-A(10))"

Planning Board Recommends: Ought to Pass

Art. 60. Shall the Map entitled "Town of Litchfield Official Land Use District Map" (Land Use map adopted June 2002 and Shoreland Zoning Map last amended June 2012) be further amended combining both the Town of Litchfield Land Use Map and the Town of Litchfield Shoreland Zoning Map and updating the parcels from June of 1996 to August 2021

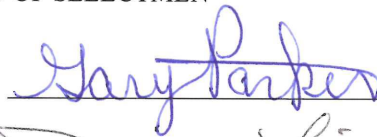
Planning Board Recommends: Ought to Pass

Notice is hereby given, that in addition to voting day, Tuesday, June 14th, the Registrar will be in session Saturday, June 18th, 2022, from 10:00 A.M. in the forenoon until the close of Town Meeting for the purpose of correcting any error in, or change a name or address on the voting list; to accept the registration of any person eligible to vote; and to accept new enrollments.

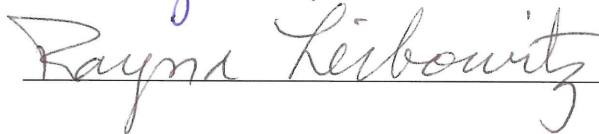
Given under our hands this 23rd day of May, 2022.

BOARD OF SELECTMEN

Gary Parker



Rayna Leibowitz



Clarence Gowell, III

